



SHARON PLESSL SCHOOL OF DANCE



NOVEMBER NEWSLETTER



IMPORTANT INFORMATION

If your student is under 18, a parent must check in every week before class. If over 18, you are responsible to check in. We are not responsible for your children's actions before or after class. No adult supervision is provided outside the class room. Please do not drop off your child more than 10 minutes prior to their scheduled class. Make sure your child knows to wait in the viewing area until a parent picks them up. If you will be picking up your child and will arrive more than 10 minutes after class concludes, you **MUST** call the office at 610-791-0804. Any billing or dance related questions can be answered by the secretary. Questions that can not be answered please leave a message with the secretary and she will get back to you as soon as possible or for a faster response please email us at the proper email address. Please take note of our new email addresses added to help serve you better.

GENERAL INFO: info@discoverspdance.com

BILLING: billing@discoverspdance.com

SCHEDULING: scheduling@spdance.com

REGISTRATION: registration@discoverspdance.com

Please do not try to talk to Miss Sharon or the teachers while at the studio. They are preparing for their classes and there is not enough time between classes to adequately handle these discussions.

If you would like to contact Miss Sharon or Miss Trisha directly please email us at Director@discoverspdance.com or MissTrisha@discoverspdance.com

PAYMENT POLICY:

PAYMENT REMINDER

Monthly payments can be made at the front desk, by mail or by dropping in the mail slot on the other side of the building **on or before the 25th of the month prior to your child's monthly dance class**. Any payments made after the 1st of the month will accrue a \$10.00 late fee. An additional \$5 late fee will be added to the prior fee, if not paid by the 10th of the month. After the 20th of each month, the student will not be able to continue lessons until the account is paid up to date. We will be emailing statements on the 25th of each month as a reminder.

EXCEL DANCE COMPANY ONLY

For truly committed performers, the SPSD is the home of the EXCEL DANCE COMPANY. This non-profit company entertains throughout the area, region, nation and internationally. If you choose to become a member, you choose to follow the rules and guidelines set without complaint. **Any member who is requesting an absence, late arrival or early dismissal, please fill out the appropriate request at www.discoverspdance.com -EDC Member s Only or please ask for a form at the window.**

HAPPY THANKSGIVING

Thanksgiving Break: Nov. 24th through Nov. 30th

SPECIAL NOTE TO THE DANCERS & PARENTS

We at SPSD understand that our children are involved in so much these days. We do not expect them to give up everything to dance, but we do expect the students to respect their teachers, classmates and our studio policies.

A SPECIAL THANK YOU!

Congratulations, everyone did a great job at the Emmaus Halloween Parade. I'd like to thank the dancers that participated, the parents that helped by either walking in the parade with us, donating Halloween items, riding the float with the children, decorating the float, breaking down the float at the end of the night, and the parents that drove their children to practice and the parade. Miss Trisha and I are looking forward to working again next year with you! If anyone has pictures from the Halloween parade, please forward them to: MissTrisha@discoverspdance.com.
Thank-You.

IMPORTANT REMINDERS

RECITAL COSTUMES

Costume Balances have begun to be handed out. If you have not received your costume balance, please see the secretary. The due date for all costume orders placed is November 30th. If paid after this date, a \$25 service fee will be required to ship only your child's costume. Please remember to check your child's size on the appropriate sizing chart and return form, signed with payment (CASH ONLY). You may need to make adjustments to the costume after it arrives. All costumes may be exchanged for an additional charge. NO exchanges on sizes XL or above. NO CANCELLATIONS OR RETURNS ACCEPTED FOR ANY REASON.

RECITAL UPDATE

The annual recital will be held (1st choice) June 4th and 5th, (2nd choice) June 11th and 12th and (3rd choice) June 18th and 19th (please keep these dates open). Saucon Valley Sr. High School was on strike and our date choices will be determined by the school district at a later time. We will keep you posted! Once you make the commitment for your child to perform in the recital, it is very important for their attendance because of the placement and choreography. This is only fair to the other student's in his or her class.

ABSENTEES

To minimize absences, parents are urged to take into consideration classes when scheduling their children for appointments and when planning family vacations. Consistent attendance and effort is the key to improvement.

MISSED CLASS MAKE UP POLICY

If a student missed a class, it can be made up **within one month**. Please schedule a make up date with the office secretary or email us at scheduling@discoverspdance.com. Classes canceled by SPSD due to inclement weather can be made-up; if not made-up it will not be held against the Perfect Attendance Award. Remember, it is your responsibility to schedule the make up within one month of the absence. After one month, you will not be able to schedule a make up for the lesson missed.

VIEWING YOUR CHILD

Please keep the level to a minimum while classes are in progress. 1 parent may watch as long as it does not become disruptive to the class. Our goal is to keep your child focused so that they maximize their class experience and continue to progress effectively through the required syllables. NO VIEWING EXCEL DANCE CO, X-ECUTION & STEP TEAM.